

# DLQ Course Companion

## Module 1 – Pre Production

### Tutor Aid

# 1.a. What story to tell?

## The three-act structure



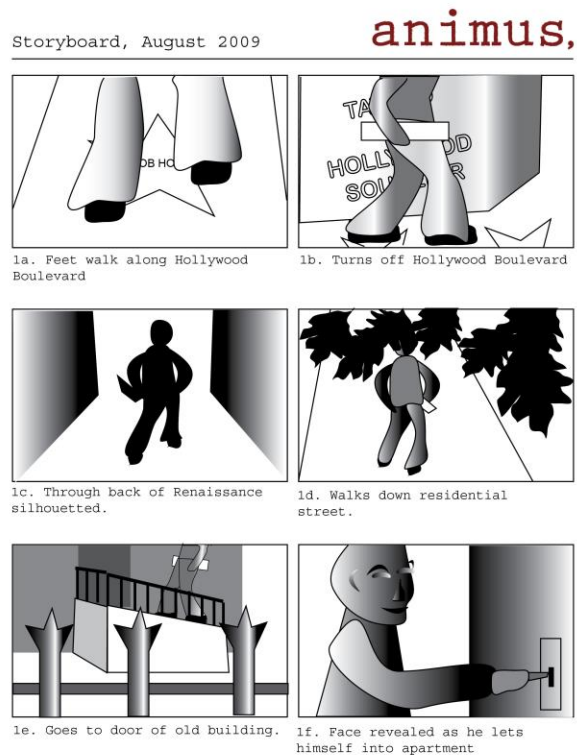
# 1.b. What format to use

**Drama, documentary or animation?**



# 1c. Writing your story

## Pitch, logline, synopsis, outline, script and storyboard



# 1.d The A.C.T. roles

## Administrative, creative and technical

### Administrative Roles

Producer  
Production Manager  
Assistant Director  
Researcher  
Distributor  
Publicist

### Creative Roles

Director  
Actor/Narrator/Presenter  
Writer  
Hair and Make up  
Costume and set design  
Composer

### Technical Roles

Camera Operator  
Sound Technician  
Key Grip  
Continuity  
Lighting Technician  
Editor

# 1.e Forms

## Budget, scheduling and legal forms

### Budget

The financial plan for the project

### Schedule

The logistical plan for the project

### Legal forms

Copyright and permissions are essential

# Module 1 output checklist

**The students should have the following:**

**Script, pitch, logline, treatment, synopsis, storyboard as appropriate to each project**

**Budget if appropriate**

**Schedule**

**Appropriate blank legal forms**